

VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING

Date: Wednesday, February 7, 2024 6:30 pm
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:30pm.
2. Present were Trustee Schauer, Trustee Carter and Trustee Lageman. Also present were Deputy Clerk/Treasurer Christie Erikson and Clark County Deputy Walters.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve financial activity for January, 2024. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3-0. Meeting adjourned at 6:43pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, February 7, 2024 at 7:00pm
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke, and Trustee Goldschmidt. Also present were Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Clark County Deputy Walters, Rodolfo Fuentes, Noemi Fuentes, Leonor Ramirez, Linus Snyder and John ?.
4. Public Input – Clint Ewert addressed engine braking by his residence. He stated that he noticed on Saturday for 8 hours every 10 minutes he heard it and suggested adjusting speed limits. Christie Erikson reminded the board that table and chairs from the Memorial Hall cannot be removed from the hall do to board motion which was made.
5. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve minutes of the January 3, 2024 Board Meeting. Motion carried 7-0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve minutes of the January 21, 2024 Caucus Minutes 2024. Motion carried 7-0.
7. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve January, 2024 Audit Report, and receive February, 2024 Audit Report from Deputy Clerk-Treasurer. Motion carried 7-0.
8. Water/Sewer manager Rick Golz reported that in March or April he would like to have a company come and clean out pond 5. Due to the treatment of phosphorus it is creating sludge and will need to be clean out. There will be a big cost for it, he will look to see if there are any grants available. There are other municipalities doing that and he will check with them to see if it is worth doing.

9. Public Works supervisor Clint Penney reported since there has been a lack of snow this winter, they have been doing odd and end jobs, working in shop and switching cab over on the GMC.
10. Clerk's Office monthly report – February settlement for property taxes. Our next tax payment will be in August and used those funds to pay off grader loan.
11. Library update – next meeting will be February 19th at 6:00pm at the library.
12. Memorial Hall update – nothing.
13. Zoning: Chuck Mengel, shed; Harold Reader, dog pen.
14. Clark County Sheriff's Deputy Walters reported he is looking into ordinances about large gatherings which he felt that the organizers of the snowmobile races should have fill out a permit. He will try to get things figured out by next year with them. He has had lots of comments of fireworks ordinance and is looking into making some adjustments. The noise ordinance will be changed to 100 decibels verses 60 dB. This ordinance will be hard to regulate without a decibel meter. Getting more signs for the engine braking and also more signs for Dorchester Days. He also reported that he has worked 137.75 hours for the village in January which is 82% of his time.
15. Update on communication with property owner, Rodolfo Fuentes at 140 Liberty Street with Trustee Klemeston pertaining to lift station land slope onto their property. Two options: 1) village purchases land or 2) village installs a retaining wall so there is no slope. Rodolfo is to get back to Trustee Klemetson with his decision.
16. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Plan Commission's recommendation on the sale of the southern part of parcel number 116-2902-182-0990 description SEC 18-29-02 PT OF NW FRL ¼ - LOT 1 CSM for a heated storage building with the stipulation of no business work out of there. Motion carried 7-0.
17. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve quote for gas furnace from Stro's Plumbing in the amount of \$1,826.43 for Wellhouse #2. Motion carried 7-0.
18. Motion was made by Trustee Lageman, seconded by Trustee Goldschmidt to approve quote from Hawkins, Inc. Water Treatment Group for a 500 G Vertical Double wall tank for \$2,926.20 which will be included in the DNR funding for WWTP. Motion carried 7-0.
19. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to approve quote from Hawkins, Inc. Water Treatment Group for a 405 G Vertical Double wall tank for \$2,475.00 which will be included in the DNR funding for WWTP. Motion carried 7-0.
20. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve quote of \$5,300 from MSA to do Annual Phosphorus Compliance Report and WPDES Permit Renewal. Motion carried 7-0.
21. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve invoice from Dorner for \$7,667.00. Motion carried 7-0.
22. Motion was made by Trustee Klemetson, seconded by Trustee Klimpke to get rid of old curtains from the Memorial Hall. Motion carried 7-0.
23. Motion was made by Trustee Carter, seconded by Trustee Lageman to TABLE action on donation to the Cemetery until further information if found on who owns property.

24. Motion was made by Trustee Schauer, seconded by Trustee Carter to send to the Public Works, Village Buildings & Utilities Committee concerning the Memorial Hall lease. Motion carried 7-0.
25. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve operator's license for Ashley Kluczinske. Motion carried 7-0.
26. **Closed Session (per Section 19.85 (1) (C)) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; **specifically to discuss requirements for clerk position and hiring a full-time clerk/treasurer.**
27. Motion was made by Trustee Schauer, seconded by Trustee Carter to invite non-committee members, Christie Erikson and Deputy Walters, whose presence are necessary for the business at hand during the Closed Session. Motion carried 7-0.
28. Motion was made by Trustee Schauer, seconded by Trustee Carter to go into Closed Session. Motion carried 7-0.
29. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke, and Trustee Goldschmidt. Also present were Deputy Clerk/Treasurer Christie Erikson and Clark County Deputy Walters.

CLOSED SESSION

30. Reconvene to Open Session to take action or announce action taken in Closed Session, if any and if appropriate – Advertise for Full-time Clerk/Treasurer position.
31. Date of next Board Meeting: March 6, 2024.
32. Motion was made by Trustee Schauer, seconded by Trustee Carter to adjourn. Motion carried 7-0. Meeting was adjourned at 8:45pm.

Christie Erikson, Deputy Clerk-Treasurer